

<b>Arbeiter-Samariter-Bund Deutschland e.V.</b> <b>Address: Ioannina Office</b> <b>Archiepiskopou Makariou 11 KE.PA.VI</b> <b>P.C. 45221</b> <b>telephone: +30 2651607034</b>	Sender name/position/telephone/email  <b>Logistics Department/</b> <a href="mailto:Procurement.ioa@asb.gr">Procurement.ioa@asb.gr</a>
Opening Date: <b>07/01/2021</b>	Closing Date: <b>21/01/2021</b>

Request for Quote reference: **No. ITQ-IOA-032-2021**

Subject or Title: **“Chemical toilets and showers for Katsikas and Filippiada”**

Arbeiter Samariter Bund Deutschland e.V (ASB) started its activities in Greece in March 2016, focusing on the provision of Humanitarian Aid to refugees/migrants. Between 2016 and 2018 the ASB implemented two major projects funded by the European Union (DG ECHO) and the German Federal Foreign Ministry. In 2017 the ASB built the technical facilities and shelters for the Long - Term Accommodation Centre (LTAC) of Diavata and in 2018, ASB acquired four accommodation sites in the Epirus Region (Katsikas, Filippiada, Doliana and Konitsa).

In 2019, the ASB with the funding of the Directorate - General for Migration and Home Affairs of the European Union (DG HOME) and in coordination with the International Organisation for Migration (IOM) implemented the "Improving the Greek Reception System Through Site Management Support and Targeted Interventions in Long - Term Accommodation Sites" project for the sites of Diavata, Filippiada, Katsikas and Doliana.

In 2020 the ASB implemented the Program “Supporting the Greek Authorities in Managing the National Reception System for Asylum Seekers and Vulnerable Migrants (SMS)”, for the LTAC of Diavata (Thessaloniki region), Katsikas, Filippiada, Doliana and continues it into 2021 as a no cost extension in the LTAC of Agia Eleni.

In 2021 the ASB is also implementing the Program **“SMS 2021 - Assisting the Greek authorities in the management of the Reception System”** in the camps of Diavata, Filippiada, Katsikas, and Doliana with the funding of DG HOME and in coordination with IOM.

The ASB country office is based in Thessaloniki, while the Epirus regional office is in Ioannina.

On behalf of Arbeiter-Samariter-Bund Deutschland e.V., ([www.asb.gr](http://www.asb.gr)) we kindly request quotation for services listed in below **Bid Form - Annex 1**. This includes, but is not limited to, cost, pricing, terms and conditions, service levels, and all other information.

**Partial quotations per LOT will be accepted**

*We acknowledge all terms and conditions of this ITQ reference to PR №: GR-IOA-032-2021*

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### 1. Chemical toilets and showers for Katsikas and Filippiada

- The contractor undertakes to provide services regarding the delivery, installation, cleaning, desludging and finally removal of chemical toilets and showers for Katsikas and Filippiada as per Annex 1, p. 6 and SoW, p. 11-15.
- Location: Open Accommodation Facilities of Katsikas and Filippiada.
- **Duration of the signed framework agreement will be for five (5) months from 1<sup>st</sup> February 2021, until 30<sup>th</sup> of June 2021, with the possibility of extension for another six (6) months. In this case the offered prices will remain the same. Any extension will be implemented through a written extension agreement, after written communication in advance.**
- With the present ITQ, ASB requests quotation for a certain number of weeks for the specific services. However, ASB is not bound to purchase the whole quantity. The quantity needed will be assessed according to the needs and will be requested by the responsible staff of ASB with the submission of the relevant Purchase Order.
- The contractor is required to have the staff and equipment and carry out the installation and removal, the cleaning and desludging of the rented chemical toilets and showers at the Open Accommodation Facilities of Katsikas and Filippiada.
- All deliveries must be done according to Greek Laws, Decrees, and regulations for the preventions of accidents.

### 2. Questions/Clarifications Request:

Should you have questions about this Request for Quote, please contact us via e-mail at [procurement.ioa@asb.gr](mailto:procurement.ioa@asb.gr)

### 3. Request for Quotation – Administration

#### **Response Deadline:**

- Quotations must be provided as hard copies in **sealed envelope** at branch office, Archiepiskopou Makariou 11-KEPAVI, 45221, Ioannina, Greece, **no later than 15:00am on Thursday, the 21<sup>st</sup> of January 2021, indicating the title: GR-IOA-032-2021-Chemical toilets and showers for Katsikas and Filippiada.**
- Quotations received after the stated deadline are considered invalid.
- Quotations received through other means, should also be considered invalid.

PLEASE DO NOT USE YOUR OWN INDIVIDUAL FORMS

### 4. Source Selection Criteria:

Based on the **Lowest Price Technically Acceptable Source Selection Process**, an award will be made to the Bidder submitting the lowest evaluated price that meets or exceeds the technical acceptability standards while respecting determined delivery timelines.

### 5. Delivery location and Terms

The requested goods must be delivered at the Open Accommodation Facilities of Katsikas and Filippiada.

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Delivery timeline: Delivery is required starting on the 1<sup>st</sup> of February 2021 (upon signing Framework agreement) and within **5 working days** from the confirmation of the order upon signing purchase order in case additional toilets and/ or showers are requested. Regarding the cleaning and desludging services, the supplier must deliver within 48hours of written request and signing the PO.

#### Essential Qualifications

- A registered company or companies.
- Not blacklisted according to EU-UN restrictive measures.
- Fulfilled obligations related to payment of social security and taxes.
- Not bankrupted or in the process of going bankrupt.
- Not been convicted for an offense concerning professional conduct.
- Not been guilty of grave professional misconduct (proven by any means which the contracting authorities can justify).
- Not been guilty of serious misinterpretation in supplying information.
- Not in a situation of conflict or potential conflict of interest with ASB Greece.
- Not declared a serious fault of implementation owing to a breach of our contractual obligations.
- Not employ personnel below the legal working age.
- Provide basic social rights and fair working conditions to our employees.
- Not on any list of sanctioned parties issued by the United States Government, United Nations and European Union.

#### 6. Quotation Validity:

- The Quotation should be **valid for ninety (90) calendar days** from the ITQ due date. If this is not possible, please quote your best quote validity timeframe.
- The Quotation includes, but is not limited to cost, pricing, terms and conditions, service levels, and all other information. If your company is awarded the framework agreement, all information in the ITQ and negotiation process is contractually binding.

#### 7. Submission instructions:

##### 7.1 Quotations must be submitted:

- As hard copies in sealed envelope at ASB branch office Archiepiskopou Makariou 11, KEPAVI, 45221 Ioannina Greece**
- Financial bid shall be submitted through bid form (Annex 1 attached).**
- Deadline** for submission is *Thursday, 21st of January 2021 15:00.*
- Please use this ITQ Document to submit your bid. The document must be signed and stamped at the end of each page in Pdf.

- The above email address is inclusive, submission to any other email address, deems quotation as invalid.
- Incomplete offers will not be considered.
- Offers submitted to other method, unless indicated and requested otherwise by the potential supplier a priori, will not be considered.

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**7.2 To be eligible, Quotations must include:**

1. **Acceptance of all terms and conditions of this ITQ by signing and stamping each page** / Αποδοχή των όρων του παρόντος εγγράφου υπογράφοντας και σφραγίζοντας κάθε σελίδα.
2. **Tax free certificate/ Φορολογική Ενημερότητα**
3. **Social insurance free certificate/ Ασφαλιστική Ενημερότητα**
4. **The contractor is obligated to visit the camp before submitting the offer.**

**8. As a minimum, offers must show:**

- The ITQ reference number.
- VAT control
- The name, addresses (street, email, other), and telephone number of the Bidder.

**9. General Conditions**

- Individual businesses, as well as group of individual businesses represented by one business are eligible to apply.
- All Applicants will receive identical documents: No applicant should add, omit, or change any item, term or condition on original papers (Applicants who do not comply, will be disqualified).
- All prices must include all Taxes and shipping/delivery cost. ASB shall not be charged on any other basis than the ordered quantity and the unit prices of described items.
- If Applicants have any additional requests and conditions, these shall be stipulated in a separate letter accompanying their application.
- Each applicant may make one application only, either as an independent entity or as part of a group. - Applications shall be made in writing, with prices calculated in Euro only, and be inclusive of all taxes and shipping costs.
- Applicants cannot apply if they:
  - Are not registered companies.
  - Are not registered for each operation they intend to provide (Chamber of Commerce codes).
  - Are bankrupted or in the process of going bankrupt.
  - Have been convicted for an offense concerning professional conduct.
  - Have been guilty of grave professional misconduct (proven by any means which the contracting authorities can justify).
  - Have not fulfilled obligations related to payment of social security and taxes.
  - Are guilty of serious misinterpretation in supplying information.
  - Are in situations of conflict or potential conflict of interest with ASB.
  - Were declared at serious fault of implementation owing to a breach of their contractual obligations.

**10. Price offer**

You will find in the attached Bid Form (Annex 1) the specifications of the request for which your company is required to bid for:

- Unit Price must include any discount terms, and all relevant taxes.
- All transportation costs and/or other admin costs shall be included in the offer.  
Price in euro.

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### 11. Payment Terms

ASB intends to award a Framework Agreement as a result of this ITQ with payment terms being ten (10) working days from issuing the invoice and Goods Received Note (GRN) or Service Completion Note (SCN) signed by authorized ASB staff, at the location specified.

The Supplier must submit to ASB a copy of all the necessary documents and certifications required for the provision of the requested services according to Greek regulations and European directives (invoice, waybill).

If any deviation on the above requested payment terms, please indicate otherwise.

### 12. Quality control

#### Defects; Warranty; Misc.

- a) ASB has the right to inspect and test all supplies, equipment and services quantity and quality of delivery called for by the Contract, to the extent practicable, at all places and times, including the period of manufacture, seller's warehouse and in any event before acceptance. ASB shall perform inspections and tests in a manner that will not unduly delay the work. ASB assumes no contractual obligation to perform any inspection and test for the benefit of the Contractor.
- b) ASB shall inspect the items upon their delivery (if different not agreed) and provide written notice to Contractor as to any defects, non-conformities, or issues in Contractor's performance of its Contract obligations.
- c) ASB shall not be obliged to buy or pay for, and ASB may at any time after delivery reject, all or any part of a given delivery of goods and services that ASB determines does not conform to the Contract, is defective in material or workmanship, or are otherwise not in conformity with the specifications in Contract. To the extent practicable, ASB will provide the reasons for rejecting said goods in writing.
- d) Contractor is exclusively liable for any defects in the items by Contractor, its agents, representatives, or subcontractors.  
Contractor hereby agrees to indemnify ASB for any losses, damages or claims of any kind arising from such defects.
- e) No rights or obligations under any agreement with ASB may be assigned or subcontracted to any third party, unless such assignment is pursuant to ASB written consent.
- f) If items are being procured, Contractor shall make delivery to the specified destination by the due date stated or as otherwise agreed in writing by both parties. Any such stated due date is of the essence and the Contractor shall notify ASB promptly if it anticipates that delivery will not be on time. Contractor shall incur all costs related to unauthorized early delivery or any late delivery.

### 13. Terms and Conditions

Issuance of this ITQ does not constitute an award commitment on the part of the ASB nor does it commit ASB to pay for costs incurred in the preparation and submission of a bid.

By submitting the valid offer to this ITQ you accept to adhere to ITQ and Terms/Conditions. ASB may contact bidders to confirm contact person, address, bid amount and to confirm that the bid was submitted for this solicitation.

### 14. False Statements in the Bid

Bidders must provide full, accurate and complete information as required by this solicitation and its attachments. False statements in bids constitutes grounds for immediate termination of the agreement with vendor. ASB takes

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fraud, misstatements, falsification, manipulation, alteration of facts and/or documents very seriously and has a zero-tolerance policy and may choose to take legal action in case of misrepresented disclosures by Contractors.

#### 15. Conflict of Interest Disclosure

Bidders must provide disclosure of any past, present or future relationships with any parties associated with the issuance, review or management of this solicitation and anticipated award. Failure to provide full and open disclosure may result in ASB having to reevaluate the selection of a potential Bidder.

#### 16. Right to Select/Reject

ASB reserves the right to select and negotiate with those firms it determines, in its sole discretion, to be qualified for competitive proposals and to terminate negotiations without incurring any liability. ASB also reserves the right to reject any or all proposals received without explanation.

#### 17. Reserved Rights

All ITQ responses become the property of ASB and ASB in its sole reserves the right discretion to:

- To disqualify any offer based on Bidder's failure to follow solicitation instructions.
- To waive any deviations by Bidder from the requirements of this solicitation that in ASB opinion is considered not to be material defects requiring rejection or disqualification or where such a waiver will promote increased competition.
- Extend the time for submission of all ITQ responses after notification to all Bidders.
- Terminate or modify the ITQ process at any time and re-issue the ITQ to whomever ASB deems appropriate.
- Issue an award based on the initial evaluation of offers without discussion.
- Award only part of the activities in the solicitation or issue multiple awards based on solicitation activities

### Bid Form - Annex 1

LOT	Completed by ASB			To be completed by supplier		
	Description & Specifications	Unit	Quantity asked	Quantity offered	Cost per unit without VAT (€)	Total cost including VAT and all relevant expenses (€)
	KATSIKAS					

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1	Rental of 4 Chemical Toilets & 4 Showers for <b>Katsikas</b> (with installation and removal) as per SOW / Ενοικίαση 4 Χημικών Τουαλετών και 4 Ντουζ για τον Κατσικά (με την εγκατάσταση και την απομάκρυνση) όπως στην τεχνική περιγραφή	Weeks	23			
2	Cleaning and desludging of 4 Chemical Toilets & 4 Showers for <b>Katsikas</b> as per SOW / Καθαρισμός και απομάκρυνση λυμάτων 4 Χημικών Τουαλετών και 4 Ντουζ για τον Κατσικά, όπως στην τεχνική περιγραφή	Weeks	23			
3	Rental of 2 Additional Chemical Toilets & 2 Additional Showers for <b>Katsikas</b> (with installation and removal) as per SOW / Ενοικίαση επιπλέον 2 Χημικών Τουαλετών και επιπλέον 2 Ντουζ για τον Κατσικά (με την εγκατάσταση και την απομάκρυνση) όπως στην τεχνική περιγραφή	Weeks	23			
4	Cleaning and desludging of the Additional 2 Chemical Toilets & Additional 2 Showers for <b>Katsikas</b> as per SOW / Καθαρισμός και απομάκρυνση λυμάτων των επιπλέον 2 Χημικών Τουαλετών και επιπλέον 2 Ντουζ για τον Κατσικά, όπως στην τεχνική περιγραφή	Weeks	23			
	TOTAL FOR KATSIKAS WITOUT VAT					
<b>FILIPPIADA</b>						
5	Rental of 2 Chemical Toilets & 2 Showers for <b>Filippiada</b> (with installation and removal) as per SOW / Ενοικίαση 2 Χημικών Τουαλετών και 2 Ντουζ για την Φιλιπιάδα (με την εγκατάσταση και την απομάκρυνση) όπως στην τεχνική περιγραφή	Weeks	23			

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6	Cleaning and desludging of 2 Chemical Toilets & 2 Showers for <b>Filippiada</b> as per SOW / Καθαρισμός και απομάκρυνση λυμάτων 2 Χημικών Τουαλετών και 2 Ντουζ για την Φιλιπιάδα, όπως στην τεχνική περιγραφή	Weeks	23			
	TOTAL FOR FILIPPIADA WITHOUT VAT					
	TOTAL (KATSIKAS AND FILIPPIADA ) WITHOUT VAT					

## Annex 2 – Privacy statement for Procurement

### **Privacy statement for processing of personal data within the implementation of the public procurement procedures organized by ASB Greece**

The processing of personal data by the ASB Greece for the purpose of implementing procurement procedures is subject to Regulation (EU) 2016/679 ('the Regulation' or 'the GDPR'). This is a specific privacy notice on personal data protection in relation to the processing of information by ASB<sup>1</sup> as part of a public procurement exercise in order to evaluate the proposals received in response to a call for quotation/tender referring to exclusion and award criteria set out in the Invitation to Tender (ITT) documents or Invitation to Quote (ITQ) documents and to award the contract to the best candidate who meets minimum standards required and submits the most economically advantageous quotation/tender in terms of quality/price evaluation.

#### **Controller**

ASB processes personal data in accordance with Data Protection Legislation namely the GDPR and any applicable national implementing Laws as amended from time to time. Procurement processing operations are under the responsibility of the Controller, ASB.

#### **Description of processing operations and recipients**

<sup>1</sup> When on occasion ASB Greece commissions a third party, such as a consultant to assist with the procurement process their appointment will be subject to contractual obligations including confidentiality and data protection in respect of processing personal information. When ASB Greece collaborates with other Authorities or Shared Service providers for joint procurements, all parties involved in the process will be subject to the same confidentiality and data protection obligations as laid out in this Privacy Notice.

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ASB organizes and launches procurement procedures through calls for tender. The largest part of tendering procedures has been either low value negotiated procedures or open tendering procedures. ASB may decide to launch restricted procedures, if needed. Those calls involve evaluation of submitted offers which are sent by bidders according to a set of criteria.

In principle, ASB collects the needed data on the last day for the submission of the offers. Exceptionally, those data are collected at a later stage if any document is missing.

### Categories of personal data

The following categories of personal data are collected from the data subject and processed:

- Name
- Nationality
- Gender
- VAT number
- Contact details
- Work experience
- Education
- Trainings
- Academic background
- Language and technical skills
- Date of birth
- Reference number of Passport or ID card
- Bank account details
- Financial turnover/accounts
- CV's of staff proposed for the provision of the goods/services/works
- Responses to questions as set out in a Standard Selection or Suitability Questionnaire of the ITT or ITQ on such matters including (but not limited to) Professional misconduct/Criminal Activity/Criminal Record/Health and Safety Records
- Evidence of the payment of social taxes

### Purpose

The purpose of the processing is to use the various information in order to evaluate the proposals received in response to a call for quotation/tender referring to exclusion and award criteria as set out in the ITT or ITQ documentation and award the contract to the best candidate in terms of the most economically advantageous submission based on quality/price.

### Recipients of personal data

Without prejudice to a possible transmission to the bodies in charge of a monitoring or inspection task in accordance with European Union/Greek law, internally, at ASB Greece, the procurement officer, the project manager of each tendering procedure, the members of the selection & evaluation panel(s), the DPO if needed, have access to those data. Externally, the European Commission, OLAF, internal audits,

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European Courts and local Greek courts and the candidates who have been unsuccessful; (for the cases of litigation) may have access to those data.

In case you are awarded a contract by ASB your personal information may be made public, in accordance with ASB Greece's obligation to publish information on the outcome of the procurement procedure and spend

#### **How do we protect and safeguard your information?**

Documents received from bidders are held securely within ASB Greece with access rights limited to named personnel who are involved in opening and evaluation and award only.

Any documents that need to be downloaded are stored on a secure server on a drive with dedicated folders accessible to staff conducting the procurement and evaluation of tenders only. Any physical files are stored in a lockable filing cabinet within ASB with restricted access rights.

#### **Exercise of data subject rights**

You have the right to access, update or correct your personal data and have them rectified. The right of rectification is obviously limited to the factual data after the award for reasons of transparency and equal treatment. Any such requests will be dealt with within 30 working days. Any correction of your personal information will be taken into consideration from the data protection point of view. The exercise of this right is guaranteed through the possibility to reach either the Controller or the Data Protection Officer.

#### **Legal basis and lawfulness of the processing operations**

The legal basis of the processing operations is Article 6 para. lit.b and f. GDPR.

#### **Retention periods**

Your data will be stored at ASB for maximum seven years in case of data of the successful bidder and for five years in case of data of the unsuccessful tenderers. This retention period is needed for auditing purposes and for the case of appeals and litigation.

Regardless of whether the bidder is successful or not, any extracts from the judicial records will be kept by ASB Greece for up to two years as of the day of the award decision.

Your data will not be kept from ASB Greece after the end of the above-mentioned retention periods.

#### **Information to data subjects**

The permanent publication of this privacy statement on ASB website shall be deemed as information to the data subjects about their rights. This privacy statement, as of the day of its approval by the Administrative Manager, will have to be included also in all invitations to tender launched by ASB.

#### **Contact information**

Should bidders have any queries or wish to complain about how we process your personal information, please address them in writing to the Controller at [info\(at\)asb.gr](mailto:info(at)asb.gr).

You also have the right to complain to the Hellenic Data Protection Authority, at: Hellenic Data Protection Authority, Kifisias Avenue 1-3, 115 23 – Athens, e-mail: [complaints@dpa.gr](mailto:complaints@dpa.gr), FAX: +30 210 6475628.

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**THE BELLOW TABLE MUST BE FILLED BY THE BIIDER**

<p>Vendor Participation:</p> <p>Submission of all requested documents as per paragraph 8.2: YES / NO</p> <p>Quotation validity: ..... days</p> <p>Availability:</p> <p>Payment terms:</p> <p>Comments:</p>
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## Contents

Scope of Work – Technical Analysis .....	12
General .....	12
Relevant Procurement request .....	12
General terms of the works .....	12-13
Τεχνική περιγραφή.....	14
Γενικά .....	14
Σχετική ζήτηση προμήθειας.....	14

*We acknowledge all terms and conditions of this ITQ reference to PR №: GR-IOA-032-2021*

<p>(Stamp)</p>	<p>Duly authorized to sign the Quotation for and on behalf of</p> <p>(Name, position) (Location, date) (Signature)</p>
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Γενικοί όροι της εργασίας..... 14-15

### Scope of Work – Technical Analysis

#### **General**

ASB started its activities in Greece in March 2016, focusing on the provision of Humanitarian Aid to refugees/migrants. In 2017 ASB Greece has built the technical facilities and shelters for the Diavata camp and it is currently operating the Site Management Support (SMS) role at this site. In 2018, ASB Greece took over also 3 camps in Epirus Region (Katsikas, Filippiada and Doliana). In 2020, ASB is continuing funded by the European Union, with the same capacity, yet adding Protection and Non-Formal Education along with the previous activities. ASB country office is based in Thessaloniki, while the Epirus regional office is in Ioannina.

#### **Relevant Procurement request**

201216-PR-GR-IOA-032-2021 Chemical Toilets and Showers for Katsikas and Filippiada

#### **General terms of the works**

This SOW refers to a framework agreement (if and when needed), with weekly basis services and a maximum of five months duration (23 weeks).

The Contractor will provide his/her services regarding the delivery, installation and finally removal of 4 chemical toilets and 4 chemical showers, in Katsikas refugee camp and 2 chemical toilets and 2 chemical showers, in Filippiada refugee camp and specifically:

- He/She will supply, install and place 4 chemical toilets and 4 chemical showers in Katsikas refugee camp
- He/She will supply, install and place 2 chemical toilets and 2 chemical showers in Filippiada refugee camp.

*We acknowledge all terms and conditions of this ITQ reference to PR №: GR-IOA-032-2021*

<p>(Stamp)</p>	<p>Duly authorized to sign the Quotation for and on behalf of</p> <p>(Name, position) (Location, date) (Signature)</p>
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- He/She will remove the sewage from the tanks of the chemical toilets and transport them to an appropriate disposal site **once** per day.
- He/She will fill the tanks of the chemical toilets with proper chemical product after each emptying.
- He/She will clean the chemical toilets with proper detergent after each emptying.
- He/She will be responsible for providing his/her personnel with a specialized sewage emptying truck and the appropriate equipment for safely carrying out the abovementioned services.

The chemical toilets must meet the following specifications :

- Minimum base size – 1.m x 1.m;
- Minimum height – 2.2m;
- Stable base – able to withstand high winds and bad weather conditions;
- Made from high grade polyethylene or equivalent;
- Internal door lock;
- Toilet Roll holder
- Ventilation system;
- Non-slip floor;

**IMPORTANT NOTES:** - **Additional** chemical toilets and/or showers might be asked for installation. The contractor will provide them with the same cost as the original request within **five** working days.

-The cleaning/ desludging will get activated only in case the toilets will get used and the services should be available within **48 hours from the request**.

-The installation of the chemical showers will need connection to the water and sewage network. How that this will happen will be indicated by ASB staff.

-The installation of the chemical showers requires hot water for use. Water heaters will be needed for installation in the buildings next to the chemical showers.

**Additional information:**

A. The contractor is required to have the staff and equipment and carry out all the above-mentioned tasks. ASB staff will oversee the work.

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<i>(Stamp)</i>	Duly authorized to sign the Quotation for and on behalf of  <i>(Name, position) (Location, date) (Signature)</i>
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**B. The contractor is obligated to visit the camp to examine the working conditions, the ground, and the location and everything else that may affect the services he will provide before submitting a final offer.**

**C. Due to the COVID-19 pandemic, the contractor will be obligated to provide its personnel all the necessary equipment (masks, uniforms, etc.). All necessary health precautions should be taken, regarding COVID-19. If the Greek government, decides any additional measures due to COVID-19, he will have to adopt to them.**

**D. During his visits in the camps or during his work, the contractor must report to the administration buildings and RIS for submission of his credentials.**

## Τεχνική περιγραφή

### **Γενικά**

Η ASB ξεκίνησε τις δραστηριότητές της στην Ελλάδα τον Μάρτιο του 2016, εστιάζοντας στην παροχή Ανθρωπιστικής Βοήθειας σε πρόσφυγες / μετανάστες. Το 2017 η ASB Ελλάς κατασκεύασε τις εγκαταστάσεις και τα καταφύγια στο κέντρο φιλοξενίας προσφύγων στα Διαβατά και αυτή τη στιγμή εξυπηρετεί τον ρόλο της διαχείρισης της δομής (SMS) σε αυτό το κέντρο φιλοξενίας. Το 2018, η ASB Ελλάς ανέλαβε επίσης 3 δομές στην Περιφέρεια Ηπείρου (Κατσικάς, Φιλιπιάδα και Δολιανά). Το 2020, η ASB συνεχίζει να χρηματοδοτείται από την Ευρωπαϊκή Ένωση, με τον ίδιο ρόλο, ενώ παράλληλα προσθέτει την Προστασία και την Άτυπη Εκπαίδευση μαζί με τις προηγούμενες δραστηριότητες. Το γραφείο της ASB εδρεύει στη Θεσσαλονίκη, ενώ το περιφερειακό γραφείο της Ηπείρου βρίσκεται στα Ιωάννινα.

### **Σχετική ζήτηση προμήθειας**

201216-PR-GR-IOA-032-2021 Chemical Toilets and Showers for Katsikas and Filippiada

### **Γενικοί όροι της εργασίας**

Αυτή η τεχνική περιγραφή αφορά σε ένα συμβόλαιο, με εβδομαδιαίες υπηρεσίες, όταν και εάν ζητηθούν από την ASB και με μέγιστη διάρκεια πέντε μηνών (23 εβδομάδες).

Ο ανάδοχος θα παρέχει τις υπηρεσίες του σχετικά με την παράδοση, εγκατάσταση και τελικώς απομάκρυνση 4 χημικών τουαλετών και 4 χημικών ντουζιέρων, στην Δομή Φιλοξενίας Προσφύγων στον Κατσικά Ιωαννίνων και 2 χημικών τουαλετών και 2 χημικών ντουζιέρων, στην Δομή Φιλοξενίας Προσφύγων στη Φιλιπιάδα και συγκεκριμένα:

- Θα παρέχει και θα εγκαταστήσει 4 χημικές τουαλέτες και 4 χημικές ντουζιέρες στην Δομή Φιλοξενίας Προσφύγων στον Κατσικά Ιωαννίνων.

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- Θα παρέχει και θα εγκαταστήσει 2 χημικές τουαλέτες και 2 χημικές ντουζιέρες στην Δομή Φιλοξενίας Προσφύγων στη Φιλιππιάδα.
- Θα απομακρύνει τα λύματα από τις δεξαμενές των χημικών τουαλετών και θα τα μεταφέρει σε κατάλληλο χώρο απόθεσης **μία φορά** ημερησίως.
- Θα γεμίζει τις δεξαμενές των χημικών τουαλετών με κατάλληλο χημικό προϊόν μετά από κάθε άδειασμα.
- Θα καθαρίζει τις χημικές τουαλέτες με κατάλληλο απολυμαντικό καθαριστικό μετά από κάθε άδειασμα.
- Θα είναι υπεύθυνος να παρέχει στο προσωπικό του ειδικό βυτιοφόρο φορτηγό για την απομάκρυνση των λυμάτων και τον κατάλληλο εξοπλισμό, ώστε να πραγματοποιηθούν με ασφάλεια οι προαναφερθείσες υπηρεσίες.

Οι χημικές τουαλέτες θα πρέπει να είναι εντός των παρακάτω προδιαγραφών :

- Ελάχιστη διάσταση βάσης – 1μ. X 1μ.
- Ελάχιστο ύψος – 2,20 μ.
- Σταθερή βάση, κατάλληλη να αντέχει ανεμοπιέσεις και καιρικές συνθήκες.
- Κατασκευή από υψηλής ποιότητας πολυαιθυλένιο ή αντίστοιχο.
- Εσωτερική κλειδαριά.
- Βάση στήριξης χαρτιού υγείας.
- Σύστημα αερισμού.
- Αντιολισθηρό δάπεδο.

**ΣΗΜΑΝΤΙΚΗ ΣΗΜΕΙΩΣΗ:** -Επιπλέον χημικές τουαλέτες ή/και χημικές ντουζιέρες μπορεί να ζητηθούν για εγκατάσταση. Ο ανάδοχος θα τα παρέχει με τους ίδιους όρους και κόστος όπως στην αρχική ζήτηση προσφοράς και εντός **πέντε** εργασιμών ημερών.

-Ο καθαρισμός/ απομάκρυνση των λυμάτων θα ενεργοποιηθεί μόνο στην περίπτωση που οι χημικές τουαλέτες χρησιμοποιηθούν και οι υπηρεσίες θα πρέπει να είναι διαθέσιμες **εντός 48 ωρών από την ζήτηση τους** .

-Για την εγκατάσταση των χημικών ντουζιέρων θα απαιτηθεί σύνδεση στα δίκτυα ύδρευσης και αποχέτευσης. Ο τρόπος θα υποδειχθεί από το προσωπικό της ASB.

-Για την εγκατάσταση των χημικών ντουζιέρων θα απαιτηθεί ζεστό νερό χρήσης. Θα χρειαστούν ηλεκτρικοί θερμοσίφωνες που θα εγκατασταθούν στα κτήρια παράπλευρα από τις χημικές ντουζιέρες.

### Επιπλέον πληροφορίες

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A. Ο ανάδοχος απαιτείται να διαθέτει το απαραίτητο προσωπικό και μηχανήματα και να πραγματοποιήσει όλες τις προαναφερθείσες εργασίες. Προσωπικό της εταιρείας ASB θα επιβλέπει τις εργασίες.

B. Ο υποψήφιος ανάδοχος υποχρεούται να επισκεφτεί τον χώρο του καταυλισμού προκειμένου να εξετάσει τις συνθήκες εργασίας, το έδαφος, την τοποθεσία των δεξαμενών και οτιδήποτε άλλο μπορεί να επηρεάσει τις υπηρεσίες τις οποίες θα παρέχει, προτού υποβάλει τελική προσφορά.

Γ. Λόγω της πανδημίας του ιού COVID-19, ο ανάδοχος υποχρεούται να παρέχει στο προσωπικό του όλα τα απαραίτητα μέσα ατομικής προστασίας (μάσκες, στολές, κλπ.) Όλες οι απαραίτητες προφυλάξεις υγείας θα πρέπει να παρθούν από τους εργαζομένους, όσον αφορά τον ιό COVID-19. Εάν η Ελληνική κυβέρνηση αποφασίσει επιπλέον μέτρα προστασίας εξ' αιτίας του ιού COVID-19, θα πρέπει να τα υιοθετήσει και να προσαρμοστεί σε αυτά.

Δ. Κατά την επίσκεψη του στις Δομές, πριν την υποβολή της προσφοράς ή μετά την ανάθεση των εργασιών, ο ανάδοχος απαιτείται να αναφέρει στο κτήριο της Διοίκησης του Υπουργείου, για να καταθέσει τα στοιχεία του.

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